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Moving Checklist (Seller)

- Pick a moving company
- Call all utility companies
- Send a change-of-address notice to family, friends, & all service companies (i.e. insurance, accountant, stockbroker, lawyer, etc.)
- Notify the school of your intended moving date
- Notify your pastor, priest or rabbi
- Obtain birth records, medical records, and baptism records
- If your car or other possessions are not paid for, obtain permission to have them moved
- Arrange to have investment portfolios transferred
- Remove all items from your safety deposit box
- Obtain previous tax records from your accountant if you do not have copies
- Transfer all checking and savings accounts
- Obtain all items being cleaned, stored and repaired (i.e. dry cleaners, seamstress, jewelry repair, gym, etc.)
- Return library books and any items borrowed from friends and neighbors
- Make all necessary travel plans (i.e. hotels, flights, etc.)
- If traveling by car, have the car serviced and plan your itinerary; have maps, emergency equipment (i.e. first aid kit, spare tire, flashlight, etc.), snacks, and entertainment
- Have plenty of travelers checks and cash
- Cancel delivery of newspapers; change of address to all magazines
- Cancel trash pickup
- Obtain records on all pets and travel tips from your veterinarian
- Prepare a box of basic items you'll need upon arrival to your new home including, cleaning supplies, toiletries, coffee pot, etc.